



**APPLICATION FOR EMPLOYMENT**

Hour Worked per week:	Length of Service:
Reason for leaving:	

Do you have secondary employment: Yes / No

If yes please provide details:

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**REFEREES:** Give name, company, address & telephone of at least two referees.

Name:	Name:
Company:	Company:
Address:	Address:
Phone:	Phone:

**LANGUAGES:**

Can you hold an every day conversation in any language other than English?

If your application is successful when could you commence employment: \_\_\_\_\_

This is necessary for Compliance with the Privacy Act:

I \_\_\_\_\_ consent to Distinction Hotels seeking verbal or written information on a confidential basis about me from representative of my previous employers and or referees and authorise the information sought to be released by them to Distinction Hotels for the purposes of ascertaining my suitability for the position for which I am applying. I understand that the information received by Distinction Hotels is supplied in confidence as evaluation material and will not be disclosed to me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**GENERAL:**

Are you prepared to work shifts if required to do so? Yes / No  
Have you worked shifts before? Yes / No  
Is there any impediment to you working additional hours, shifts, weekends or public holidays Yes / No  
If yes, please detail: \_\_\_\_\_

Have you been convicted of a criminal offence? Yes / No  
Do you consent to a police check? Yes / No  
Have you been the subject of a Diversion ordered by the Courts? Yes / No  
Are you awaiting the hearing of changes in a civil or criminal court of law? Yes / No

Do you have a current drivers license? Yes / No  
If yes, what class: \_\_\_\_\_  
Drivers License No: \_\_\_\_\_  
Do you have demerit points or endorsements? Yes / No

Do you have a spouse, partner, relative or household-member working here or elsewhere in the industry? Yes / No  
If yes, who & where? \_\_\_\_\_

What transport arrangement do you have to attend your place of employment: \_\_\_\_\_

Would you be prepared to assist in other Distinction Hotel Locations, if required, for agreed periods of time Yes / No

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**MEDICAL:**

Are you allergic to, or have any sensitivity to any substance or chemicals Yes / No

Specify \_\_\_\_\_

Do you agree to undergo a medical examination if requested by Distinction Management Yes / No

Do you agree to undergo a drug test if requested by Distinction Management Yes / No

Have you had an injury, medical condition or time off work caused by gradual process, disease, infection or accident for example hearing loss, sensitivity to chemicals, repetitive strain that may be aggravated or further contributed to by the tasks of this position. Yes / No

If yes, please provide details \_\_\_\_\_

State any injury or illness you have suffered that may affect your ability to effectively carry out the functions and responsibilities of the position applied for? \_\_\_\_\_

Are you currently on any prescription or non-prescription medication that we may need to know about in the case of emergency?

If yes, please provide details \_\_\_\_\_

**DECLARATION:**

Do you consent to Distinction Hotels retaining the information contained in this application form for the purposes of considering your suitability for any other position which may arise with Distinction Hotels in the future?

Yes / No

I \_\_\_\_\_ (full name) declare that to the best of my knowledge the information provided in this application and in any resume enclosed is accurate and I understand that if any false or misleading information is given, or any material fact suppressed, I will not be employed or if I am employed, my employment may immediately be terminated. I also understand that any false information given in relation to my medical history with regards to gradual process, disease or infection can result in my loss of entitlement for any compensation from ACC. (I further understand that any offer on employment if made is conditional on my obtaining a full medical clearance through the Distinction Hotels.) I also understand than any false information given in relation to a criminal offence, diversion order by the Courts or awaiting a hearing of changes in a civil or criminal court of law, may result in the immediate termination of my employment, or I will not be employed. (I further understand that any offer on employment if made is conditional on obtaining a police clearance through the Ministry of Justice, by Distinction Hotels.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_